

Derbyshire Agricultural and Horticultural Society Limited



RISK ASSESSMENT FORM

Please complete using BLOCK CAPITALS

Name of Company/Exhibitor:

Correspondence Address:

Telephone Number: Responsible Person:

Assessment Date: Signature of Assessor:

Please indicate which description best describes the activities on your stand

Retail outlet		Static display		Demonstrations		Catering Outlet	
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HAZARD	HAZARD SEVERITY RATING*	HAZARD PROBABILITY RATING**	PERSONS AT RISK	CONTROLS TO MINIMISE RISK

* Hazard Severity Rating **1 – Negligible** (remote possibility of harm) **2 - Marginal** (slight injury, minor first aid) **3 – Slightly dangerous** (some injury, not too serious) **4 – Dangerous** (serious injury or damage) **5 – Very dangerous** (could cause death or widespread injuries)

** Hazard **Probability Rating 1 – Improbable** (unlikely to happen) **2 – Remote** (may occur at some time) **3 – Possible** (likely to occur at some time) **4 – Probably** (very likely to occur) **5 – Very probable** (very likely to occur soon)

Mechanical Handling Equipment (e.g. forklift/crane etc.) on site? (Please circle) Yes/No

FIRE ASSESSMENT * (must be completed)

*Liquid Petroleum Gas (LPG) on site? Yes/No - please circle	Cylinder Size
Dry Combustibles	
Hot surfaces	
Food Preparation	
Heat and Ignition Sources	
Highly Flammable	
Electrical Equipment	
Machinery	
Dangerous overcrowding	

INSURANCE

It is imperative that all Trade Stand holders have their own insurance. Please fill in the correct boxes in order that you can be assessed for participation at the Derbyshire County Show. **We also require a copy of your insurance policy.**

Name of Insurer & information of Public Liability Status (i.e. what is covered)	Amount that the insurance covers And Policy No.	The Policy Term (i.e. the date from validity to expiry)

*Please note that it is recommended that all trade stands whether inside or out have a minimum of £2million in cover.